

JEFFERSON PARISH ASSESSOR'S OFFICE  
ASSESSMENT APPEAL FORM LAT 2  
VACANT LAND

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**TO BE COMPLETED BY ASSESSOR'S OFFICE**

WARD/PARCEL: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_  
ASSESSOR'S OFFICE EMPLOYEE

DATE RECEIVED: \_\_\_\_\_

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**TO BE COMPLETED BY APPEALANT**

**SECTION 1 - INSTRUCTIONS**

Before proceeding with this form, please read the following statements:

The Jefferson Parish Assessor's Office has its rolls open for public inspection for fifteen calendar days no earlier than August 1<sup>st</sup> and no later than September 15<sup>th</sup> each year (**R.S.47:1992.1**). This is the time for you to request a review of your property assessment. After the inspection period concludes, no assessment changes can be made.

If you are not the owner of this property, please attach a completed Tax Authorization Form along with the requested information below.

Please remember, you must submit sufficient documentation to the Assessor to prove that your assessment may be incorrect. Keep in mind that even though a review of your assessment may be conducted, there is no guarantee that the Assessor will agree to a reassessment of your property. If there is more than one property to be reviewed, a separate form must be completed for each property.

Attached to this form is an additional form that must also be completed and sent to the Assessor's Office along with the other required information as outlined below.

**All** information requested on this form **must** be provided when this form is submitted to the Assessor's office. **An incomplete appeal form will be denied.**

**SECTION 2. OWNER INFORMATION**

**PLEASE PRINT**

Owners Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Phone(s): \_\_\_\_\_

**SECTION 3. PROPERTY YOU ARE APPEALING**

Name of owner as it appears on assessment roll: \_\_\_\_\_

\_\_\_\_\_

Lot, square, subdivision of property \_\_\_\_\_

\_\_\_\_\_



**CONFIDENTIAL:** RS 47:2327. Forms filed by a taxpayer shall be used by the assessor, the governing authority, and Louisiana Tax Commission solely for the purpose of administering this statute.

**Legal Citation & Instructions:** This report shall be filed with the assessor of the parish indicated within forty-five days after receipt, in accordance with RS 47:2324.

LAT 2

**REAL PROPERTY TAX REPORT – UNIMPROVED LAND**

YEAR

RETURN TO:

THOMAS J. CAPELLA  
ASSESSOR, JEFFERSON PARISH  
200 Derbigny Street, Suite 1100  
Gretna, LA 70053

**FOR ASSESSOR'S USE ONLY**

WARD  
ASSESSMENT NO.

PERSON to contact and Phone No.

NAME/ADDRESS

Property Address

LEGAL DESCRIPTION, IF KNOWN

**USE ATTACHMENTS IF NEEDED**

**I. LOT DATA**

DIMENSIONS: \_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_

CHECK:  CORNER LOT  INSIDE LOT

DATE OF ACQUISITION: \_\_\_\_\_

COST IF PURCHASED AS VACANT LAND \$ \_\_\_\_\_

ZONING: \_\_\_\_\_ LIST ANY ADVERSE INFLUENCES WHICH WOULD AFFECT THE VALUE OF YOUR PROPERTY \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**II. ACREAGE DATA**

IF LARGER THAN LOT SIZE: NUMBER OF ACRES \_\_\_\_\_, AND FOUR BOUNDARIES \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CLEARED ACRES \_\_\_\_\_

TIMBER ACRES \_\_\_\_\_

MARSH ACRES \_\_\_\_\_

MISC. ACRES \_\_\_\_\_

**NOTE:** IF THIS LAND IS ELIGIBLE FOR USE VALUE ASSESSMENT AS BONA FIDE AGRICULTURAL, HORTICULTURAL, MARSH OR TIMBERLAND, APPLICATION MUST BE MADE WITH THE ASSESSOR IN THE PARISH WHERE THE PROPERTY IS LOCATED.

**SIGNATURE AND VERIFICATION**

I declare that under the penalties for filing false reports that this return has been examined by me to the best of my knowledge and belief is a true, correct and complete return. If the return is prepared by other than the taxpayer, his declaration is based on all the information relating to the matters required to be reported in the return of which he has knowledge.

\_\_\_\_\_  
Signature of Taxpayer

\_\_\_\_\_  
Date